

**BOARD MEETING**  
**August 25<sup>th</sup>, 2021**

The August 25<sup>th</sup>, 2021 Board Meeting of the Metropolitan Airport Authority of Peoria was held on August 25<sup>th</sup>, 2021 in the Conference Room located on the 2<sup>nd</sup> Floor of the Terminal Building.

Chairman Jensen called the meeting to order:

Roll call: Present: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Absent: Fehl, Krolicki

Also attending was: MAAP staff members; Gene Olson - Director of Airports, Steve Perrone – Director of Finance and Administration, Doug Palmer – Assistant Airport Director and Cheryl Bockhold-Sloan - Manager of Marketing and Public Relations.

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Chairman Jensen entertained a motion to approve the following minutes:

- Board Meeting Minutes of July 19<sup>th</sup>, 2021
- Air Service / Marketing Committee Meeting Minutes of August 16<sup>th</sup>, 2021
- Projects / Finance Committee Meeting Minutes of August 16<sup>th</sup>, 2021
- Projects / Finance Committee Executive Session Minutes of August 16<sup>th</sup>, 2021

Commissioner Heinzmann moved to approve the minutes. Motion was seconded by Commissioner Shields and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

**FY2021 AUDITED FINANCIAL STATEMENTS**

Mr. Perrone introduced Mr. Adam Pulley with CLA to discuss the Airport Authority's FY2021 Audited Financial Statements.

Commissioner Gunn moved to accept the Airport Authority's FY2021 Audited Financial Statements. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

**REPORT OF THE DIRECTOR OF AIRPORTS:**

Mr. Olson reviewed his monthly report with the Board.

Mr. Olson discussed Allegiant Fort Lauderdale Incentives and recommended waiving fees for 1 year and advertising expenses up to \$50,000.

Commissioner Heinzmann moved to approve Allegiant Fort Lauderdale Incentives. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson discussed an Ordinance of the Metropolitan Airport Authority of Peoria Pertaining to Ground Transportation Vehicles and recommended its approval.

Commissioner Shields moved to approve the Ordinance of the Metropolitan Airport Authority of Peoria Pertaining to Ground Transportation Vehicles. Motion was seconded by Commissioner Gunn and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson discussed an Ordinance for the Enforcement of General Parking Regulations and Settlement of Claims for the Violation of Vehicle Rules and Regulations and recommended its approval.

Commissioner Shields moved to approve the Ordinance for the Enforcement of General Parking Regulations and Settlement of Claims for the Violation of Vehicle Rules and Regulations. Motion was seconded by Commissioner Gunn and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson discussed an Ordinance Providing for the Enforcement of Restricted and Prohibited Parking Zones and Impoundment of Vehicles and recommended its approval.

Commissioner Shields moved to approve the Ordinance for the Enforcement of Restricted and Prohibited Parking Zones and Impoundment of Vehicles. Motion was seconded by Commissioner Gunn and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson discussed the Runway 4/22 Obstruction Analysis and Existing ATCT Site Line Land Acquisition – Engineering Planning Services Agreement with CMT for a not to exceed amount of \$150,230 and recommended its approval.

Commissioner Heinzmann moved to approve the Runway 4/22 Obstruction Analysis and Existing ATCT Site Line Land Acquisition – Engineering Planning Services Agreement with CMT. Motion was seconded by Commissioner Shields and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson recommended the approval of an Access Agreement for Ameren Repairs to Gas Pipeline at Mt. Hawley for which Ameren will pay the Airport Authority a fee of \$1,500.00.

Commissioner Heinzmann moved to approve the Access Agreement for Ameren Repairs to Gas Pipeline at Mt. Hawley. Motion was seconded by Commissioner Shields and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Olson discussed funding issues for USDA Wildlife operations at the airport and recommended funding the USDA's operations for September 2021 and October 2021 at a cost of \$6,680 and \$9,000, respectively for a total cost of \$15,580.

Commissioner Shields moved to approve funding the USDA's Wildlife operations for September 2021 and October 2021. Motion was seconded by Commissioner Weiss and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

### **REPORT OF THE ASSISTANT AIRPORT DIRECTOR**

Mr. Palmer reviewed his monthly report with the Board.

Mr. Palmer recommended awarding West Apron Expansion project to low bidder UCM for a not to exceed amount of \$6,346,128.94.

Commissioner Shields moved to approve awarding West Apron Expansion project to low bidder UCM. Motion was seconded by Commissioner Heinzmann and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Palmer presented the Airport Authority's options for an expiring lease for a Caterpillar Track Loader and recommended purchasing the equipment at a cost of \$38,535.

Commissioner Shields moved to approve exercising purchase option for Caterpillar Track Loader. Motion was seconded by Commissioner Heinzmann and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None  
Abstain: Weiss

Mr. Palmer discussed the purchase and installation of Security Cameras for the Consolidated Rent-A-Car (CONRAC) Facility in the amount of \$105,000.

Commissioner Shields moved to approve the purchase and installation of Security Cameras for the CONRAC Facility. Motion was seconded by Commissioner Weiss and carried on roll call:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

## **REPORT OF THE DIRECTOR OF FINANCE & ADMINISTRATION**

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone discussed a proposed amendment to the Kress Lease to amend the lease to add a Consumer Price Index (CPI) Cap so that no increase for any year is greater than 3%, pending legal review of the lease amendment.

Commissioner Heinzmann moved to approve the amendment to the Kress Lease. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Mr. Perrone presented the Financial Statements (July 2021) & Vouchers Payable.

Commissioner Shields moved to approve the Financial Statements (July 2021) & Vouchers Payable. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

### **MARKETING / AIR SERVICE COMMITTEE:**

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan requested approval of the FY22 Q3 & Q4 marketing spend in the amount of \$120,000.

Commissioner Shields moved to approve the FY22 Q3 & Q4 marketing spend. Motion was seconded by Commissioner Roehm and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

Ms. Bockhold-Sloan discussed the need for a Business Development Video and requested approval of Central States Media to create a :60 to 2:00 video for a fee of \$5,500.

Commissioner Shields moved to approve the development of a Business Development Video with Central States Media. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields, Weiss  
Nays: None

**SAFETY & ZONING:** No report.

**REPORT OF THE ATTORNEY:** No report.

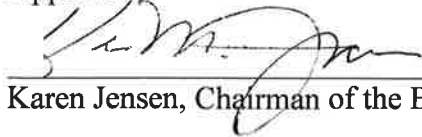
**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**MEETING OPEN TO THE PRESS:**

There being no further business Chairman Jensen entertained a motion to adjourn the meeting. Commissioner Heinzmann moved. Motion was seconded by Commissioner Shields and carried unanimously.

Approved:



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Karen Jensen, Chairman of the Board

