

# BOARD MEETING

April 24<sup>th</sup>, 2024

The April Board Meeting of the Metropolitan Airport Authority of Peoria was held on April 24<sup>th</sup>, 2024 in the Conference Room located on the 2<sup>nd</sup> Floor of the Terminal Building.

Chairman Fehl called the meeting to order:

Roll call: Present: Fehl, Gunn (left 1:06pm), Heinzmann, Jensen (arrived 12:07pm), Krantz, Krolicki, Roehm, Shields, Weiss (arrived 12:03pm)  
Absent: Gunn

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Randy Hurst – Director of Operations & Maintenance, Steve Perrone – Director of Finance and Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

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Chairman Fehl entertained a motion to approve the following minutes:

- Board Meeting Minutes of March 27<sup>th</sup>, 2024
- Board Meeting Executive Session Minutes of March 27<sup>th</sup>, 2024
- Marketing / Air Service Committee Meeting Minutes of April 15<sup>th</sup>, 2024
- Projects / Finance Committee Meeting Minutes of April 15<sup>th</sup>, 2024

Commissioner Roehm moved to approve the minutes. Motion was seconded by Commissioner Shields and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Krantz, Krolicki, Roehm, Shields  
Nays: None

## REPORT OF THE DIRECTOR OF AIRPORTS:

Mr. Olson reviewed his monthly report with the Board.

Mr. Olson discussed the bids received for ATCT – Construction Contract.

Commissioner Weiss moved to table action on ATCT – Construction Contract until the May board meeting. Motion was seconded by Commissioner Shields and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Olson requested approval of Ordinance 25-C – Establishing a Bid Protest Policy.

Commissioner Heinzmann moved to approve Ordinance 25-C – Establishing a Bid Protest Policy. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Olson requested approval of Rehabilitate Hanna City Taxiway Pavements – Phase II: Engineering Design Phase Services Agreement with CMT for a not to exceed amount of \$102,900.00.

Commissioner Heinzmann moved to approve Rehabilitate Hanna City Taxiway Pavements – Phase II: Engineering Design Phase Services Agreement with CMT. Motion was seconded by Commissioner Weiss and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

## **REPORT OF THE DIRECTOR OF OPERATIONS & MAINTENANCE**

Mr. Hurst reviewed his monthly report with the Board and updated on the status of construction projects.

## **REPORT OF THE DIRECTOR OF FINANCE & ADMINISTRATION**

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone presented the Financial Statements (February 2024) & Vouchers Payable.

Commissioner Jensen moved to approve the Financial Statements (February 2024) & Vouchers Payable. Motion was seconded by Commissioner Krolicki and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Perrone requested approval of Ordinance 25-E providing for the issue of \$525,000 General Obligation Airport Bonds, Series 2024A, to provide the revenue source for the payment of outstanding obligations of the Authority, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to Commerce Bank.

Commissioner Roehm moved to approve Ordinance 25-E. Motion was seconded by Commissioner Jensen and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Perrone presented the Metropolitan Airport Authority of Peoria's Title VI plan as required by the FAA and recommended its approval.

Commissioner Weiss moved to approve the Title VI Plan. Motion was seconded by Commissioner Roehm and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Perrone presented Ordinance 25-D – FY25 Rates & Charges Amendment and requested to place the ordinance on file for review for 30 days.

Commissioner Shields moved to place Ordinance 25-D – FY25 Rates & Charges Amendment on file for review for 30 days. Motion was seconded by Commissioner Krolicki and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

Mr. Perrone discussed Payroll & Timekeeping Agreement options with Paychex and requested approval to enter into a contract with Paychex for their Paychex HR Pro platform at an annual cost of \$17,739.92.

Commissioner Heinzmann moved to approve the Payroll and Timekeeping Agreement with Paychex as recommended by staff. Motion was seconded by Commissioner Roehm and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

**MARKETING / AIR SERVICE COMMITTEE:**

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan requested approval of DIIO Contract Renewal with Cirium in the amount of \$13,305.36.

Commissioner Krantz moved to approve DIIO Contract Renewal with Cirium. Motion was seconded by Commissioner Shields and carried on roll call vote:

Yeas: Fehl, Heinzmann, Jensen, Krantz, Krolicki, Roehm, Shields, Weiss  
Nays: None

**SAFETY & ZONING:** No report.

**REPORT OF THE ATTORNEY:** No report.

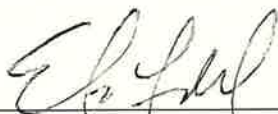
**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**MEETING OPEN TO THE PRESS:**

There being no further business Chairman Fehl entertained a motion to adjourn the meeting. Commissioner Weiss moved. Motion was seconded by Commissioner Heinzmann and carried unanimously.

Approved:



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Erik Fehl, Chairman of the Board

