

# BOARD MEETING

July 31<sup>st</sup>, 2024

The July Board Meeting of the Metropolitan Airport Authority of Peoria was held on July 31<sup>st</sup>, 2024 in the Conference Room located on the 2<sup>nd</sup> Floor of the Terminal Building.

Vice-Chairman Shields called the meeting to order:

Roll call: Present: Gunn (arrived 12:07pm), Heinzmann, Jensen, Krantz, Roehm, Shields  
Absent: Fehl, Krolicki, Weiss

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Randy Hurst – Director of Operations & Maintenance, Steve Perrone – Director of Finance and Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

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Vice-Chairman Shields entertained a motion to approve the following minutes:

- Board Meeting Minutes of June 26<sup>th</sup>, 2024
- Marketing / Air Service Committee Meeting Minutes of July 15<sup>th</sup>, 2024
- Projects / Finance Committee Meeting Minutes of July 15<sup>th</sup>, 2024

Commissioner Heinzmann moved to approve the minutes. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

## FY2024 AUDITED FINANCIAL STATEMENTS

Mr. Perrone introduced Don Shaw with Lauterbach & Amen to discuss the Airport Authority's FY2024 audited financial statements. Mr. Perrone recommended acceptance of the financial statements.

Commissioner Roehm moved to accept the Airport Authority's FY2024 audited financial statements. Commissioner Jensen seconded the motion and was carried on roll call vote.

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

## REPORT OF THE DIRECTOR OF AIRPORTS:

Mr. Olson reviewed his monthly report with the Board.

Mr. Olson requested approval of ATCT Building Construction Phase 1 – Fee Request for Rebid Package Drawings, Rebidding Services, Issued for Construction Drawings, Furniture Design, Cost Estimating for Phase 2 Construction from EXP in the amount of \$241,400.00.

Commissioner Heinzmann moved to approve ATCT Building Construction Phase 1 – Fee Request for Rebid Package Drawings, Rebidding Services, Issued for Construction Drawings, Furniture Design, Cost Estimating for Phase 2 Construction from EXP. Motion was seconded by Commissioner Roehm and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

Mr. Olson requested approval of ATCT – Programming Assistance & Project Engineering Agreement #3 with CMT for a not-to-exceed amount of \$31,900.00.

Commissioner Heinzmann moved to approve ATCT – Programming Assistance & Project Engineering Agreement #3 with CMT. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

Mr. Olson requested approval of Resolution 25-1 – Authorizing Execution of Anticipated Grant for Phase 1 of ATC Tower Construction.

Commissioner Roehm moved to approve Resolution 25-1 – Authorizing Execution of Anticipated Grant for Phase 1 of ATC Tower Construction. Motion was seconded by Commissioner Jensen and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

## **REPORT OF THE DIRECTOR OF OPERATIONS & MAINTENANCE**

Mr. Hurst reviewed his monthly report with the Board and updated on the status of construction projects.

Mr. Hurst requested discussed and requested approval of Expand West Apron – Construction Engineering Amendment with CMT for a not-to-exceed amount of \$315,600.00.

Commissioner Krantz moved to approve Expand West Apron – Construction Engineering Amendment. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

## **REPORT OF THE DIRECTOR OF FINANCE & ADMINISTRATION**

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone presented the Financial Statements (June 2024) & Vouchers Payable.

Commissioner Jensen moved to approve the Financial Statements (June 2024) & Vouchers Payable. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

Mr. Perrone requested approval of Amendment to Lease Agreement – Kress Enterprises for the final extension period of their lease the Airport Authority. Rent for the first year of the extension period will be \$37,739.02 and will increase by 5% for each subsequent year of the extension period.

Commissioner Roehm moved to approve the Amendment to Lease Agreement – Kress Enterprises. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

Mr. Perrone discussed and requested approval of Consent to Change of Control Letter from Prudent Man Advisors.

Commissioner Krantz moved to approve Consent to Change of Control Letter from Prudent Man Advisors. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Gunn, Heinzmann, Jensen, Krantz, Roehm, Shields  
Nays: None

**MARKETING / AIR SERVICE COMMITTEE:**

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

**SAFETY & ZONING:** No report.

**REPORT OF THE ATTORNEY:** No report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**MEETING OPEN TO THE PRESS:**

There being no further business Acting Chairman Shields entertained a motion to adjourn the meeting. Commissioner Krantz moved. Motion was seconded by Commissioner Heinzmann and carried unanimously.

Approved:

  
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Kevin Shields, Vice-Chairman of the Board

