

# Metropolitan Airport Authority of Peoria Community Participation Plan (CPP)<sup>1</sup>

## 1. Administration

The purpose of this CPP is to ensure that stakeholders or communities affected<sup>2</sup> by Metropolitan Airport Authority of Peoria projects or operations can be informed and participate and have their input thoughtfully considered in the key stages during airport planning efforts, regardless of their race, color, national origin, sex, sexual orientation, gender identity, creed, age, or disability (hereafter, the “protected bases”). This plan is provided in accordance with Title VI of the Civil Rights Act of 1964 (Title VI) and related authorities.<sup>3</sup> This plan and associated reports regarding our CPP efforts will be communicated to the public in formats accessible to persons with disabilities and to limited English proficient (LEP) individuals.

The individuals primarily responsible for implementing the Metropolitan Airport Authority of Peoria CPP are:

<b>Responsible Official</b>	<b>Title, Office, and Responsibilities</b>
<b>1</b> Gene Olson	Director of Airports
<b>2</b> Steve Perrone	Director of Finance & Administration
<b>3</b> Randy Hurst	Director of Operations & Maintenance
<b>4</b> Cheryl Bockhold-Sloan	Manager of Marketing & Public Relations

Responsible officials’ contact information is shared with the public through the following methods:

<b>Website, In-person, and Other Communication Methods</b>
<b>1</b> Website ( <a href="https://www.flypia.com/contact/">https://www.flypia.com/contact/</a> )
<b>2</b> Social media sites
<b>3</b> Outreach events
<b>4</b> In person, as appropriate

In addition, Metropolitan Airport Authority of Peoria will ensure that members of the public are advised of our nondiscrimination obligations. This includes how to file discrimination complaints with Metropolitan Airport Authority of Peoria and the FAA. We will also conspicuously display the FAA-provided Unlawful Discrimination Posters at airport facilities.

---

<sup>1</sup> See DOT Order 1000.12C, “The U.S. Department of Transportation (DOT) Title VI Program,” Ch. 2, Sec. 4. (Jun. 11, 2021). <https://www.transportation.gov/sites/dot.gov/files/2021-08/Final-for-OST-C-210312-002-signed.pdf>

<sup>2</sup> Within this CPP, the term “affected” also means *served*, in addition to *positively or negatively impacted*.

<sup>3</sup> Related authorities include the Age Discrimination Act of 1975; Sec. 520 of the Airport and Airway Improvement Act of 1982; and the Civil Rights Restoration Act of 1987.

See Notice Section of Metropolitan Airport Authority of Peoria’s Title VI Plan.

Metropolitan Airport Authority of Peoria also makes this CPP available through the following methods when engaging members of the public concerning planning efforts:

**Website, In-person, and Other Distribution Methods**

- 1 Website ([www.flypia.com/airport/accessibility](http://www.flypia.com/airport/accessibility))

**2. Goals and Objectives**

This CPP applies to all airport planning and decision-making efforts, whether or not directly supported by Federal assistance. This includes surveys, public meetings (e.g., airport commission meetings), and hearings, not only meetings for a project requiring an environmental impact statement (EIS) or environmental assessment (EA).

Metropolitan Airport Authority of Peoria’s planning processes that lead to decisions for projects or operations or those of any sub-recipients are:

**Planning Processes**

- 1. Airport Layout Plan
- 2. Board Meetings
- 3. Environmental Assessments
- 4. Decennial Committee on Local Government Efficiency
- 5. Part 150 Noise Studies
- 6. Business Roundtables
- 7. Speaking Engagements with Community Organizations and Service Clubs

Metropolitan Airport Authority of Peoria seeks public input for the above processes through the following methods:

<b>Public Input Methods</b>	<b>Planning Process(es) that use each Method</b>
A. Public Comment	#2, 6
B. Published Notice of Opportunity for Public Comment	#1, 3, 5
C. Member of Public Serve on Committee	#4

### **3. Identification of and Focused Outreach to Affected Communities**

See Community Statistics section of Metropolitan Airport Authority of Peoria's Title VI Plan, for detailed discussion of Affected Communities.

The specific steps Metropolitan Airport Authority of Peoria will take to communicate with, inform, educate, consult or solicit input from, and expand opportunities for engagement with each Affected Community,<sup>4</sup> are provided below.

---

<sup>4</sup> "Affected communities" means any readily identifiable group impacted or potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

Affected Community	Key Community Reps. (CBOs, unions, leaders, etc.)	Focused Outreach Steps
<b>i. Peoria County Census Tract 48.01</b>	-Mayor Rita Ali, City of Peoria -Mayor Ross Pesch, Village of Bellevue -Derek Roemer, Limestone Township Supervisor -Peoria Chamber of Commerce -Limestone Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/village/township representatives with communication/educational programs.
<b>ii. Peoria County Census Tract 48.02</b>	-Mayor Rita Ali, City of Peoria -Mayor Leon Ricca, Village of Bartonville -Peoria Chamber of Commerce -Limestone Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/village representatives with communication/educational programs.
<b>iii. Peoria County Census Tract 49.02</b>	-Derek Roemer, Limestone Township Supervisor -Mayor Anthony Fryxell, Village of Hanna City	a. Attend/sponsor events as appropriate b. Engage township/village representatives with communication/educational programs.
<b>iv. Peoria County Census Tract 31.03</b>	-Mayor Rita Ali, City of Peoria -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city representatives with communication/educational programs.
<b>v. Peoria County Census Tract 32</b>	-Mayor Rita Ali, City of Peoria -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city representatives with communication/educational programs.
<b>vi. Peoria County Census Tract 33</b>	-Mayor Rita Ali, City of Peoria -Latrina Leary, City of Peoria Township Supervisor -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/township representatives with communication/educational programs.
<b>vii. Peoria County Census Tract 34.02</b>	-Mayor Rita Ali, City of Peoria -Latrina Leary, City of Peoria Township Supervisor -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/township representatives with communication/educational programs.
<b>viii. Peoria County Census Tract 34.03</b>	-Mayor Rita Ali, City of Peoria -Latrina Leary, City of Peoria Township Supervisor -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/township representatives with communication/educational programs.
<b>ix. Peoria County Census Tract 34.04</b>	-Mayor Rita Ali, City of Peoria -Mayor Jack Esterdahl, Village of Dunlap -Peoria Chamber of Commerce	a. Attend/sponsor events as appropriate b. Engage city/village representatives with communication/educational programs.

## **4. Effective Communication**

Metropolitan Airport Authority of Peoria will ensure that public engagement is effective, meaningful, and free of linguistic, economic, historical, and cultural barriers to participation. Every effort will be taken to ensure clear, plain, and effective communication with Affected Communities, including ensuring materials are in accessible formats for persons with disabilities and in languages other than English. See Limited English Proficiency (LEP) section of Metropolitan Airport Authority of Peoria's Title VI Plan.

## **5. Communication Platforms**

Diverse communication platforms will be utilized to effectively reach the broadest audience. We will use the following platforms to communicate project details, our nondiscrimination obligations, and points of contact for the public to share project or operational feedback with our office and the FAA.

### **Social Media, Monitors, and Other Communication Platforms**

<b>1</b> Social Media
-----------------------

<b>2</b> Surveys
------------------

<b>3</b> Website
------------------

## **6. Records**

This section includes the procedures Metropolitan Airport Authority of Peoria will follow to document outreach efforts. Records for steps taken to provide outreach to Affected Communities will be maintained in the following locations:

### **Website, In-person, and Other Storage Methods**

<b>1</b> Metropolitan Airport Authority of Peoria Administrative Office
---

Records will be kept for community input. The records will document how Metropolitan Airport Authority of Peoria considered, weighed, and incorporated input received. The records will include justifications for any decisions contrary to community feedback. The records will be stored in the following locations:

### **Website, In-person, and Other Storage Methods**

<b>1</b> Metropolitan Airport Authority of Peoria Administrative Office
---

Records for demographics of participants will also be kept. Requested demographic information will include race, national origin, sexual orientation, gender identity, creed, age, disability, languages spoken, and community membership.<sup>5</sup> Demographic information will be requested by the following methods:

### **Demographic Information Collection Methods**

#### **1 Voluntary disclosure by attendees**

CPP records will be made available to the public using the same methods for other information outlined within this plan.

## **7. Reporting Outcomes**

**Within 30 days of the end of each fiscal year (FY)**, Metropolitan Airport Authority of Peoria will create a CPP Report for the completed FY. The report will summarize efforts taken under this CPP in a narrative statement describing:

1. The specific steps taken to produce meaningful engagement with Affected Communities the completed FY,
2. The results of those efforts for the completed FY, and
3. How the Affected Communities' comments and views are or will be incorporated into the decision-making process.

The CPP Reports will be included with Metropolitan Airport Authority of Peoria's Title VI Plan.

---

<sup>5</sup> This information is solicited to demonstrate compliance with Title VI and related requirements. See 49 CFR § 21.9(b); 49 U.S.C. § 47123; 28 CFR § 42.406; and FAA Order 1400.11.