

BOARD MEETING
February 28th, 2024

The February Board Meeting of the Metropolitan Airport Authority of Peoria was held on February 28th, 2024 in the Conference Room located on the 2nd Floor of the Terminal Building.

Acting Chairman Shields called the meeting to order:

Roll call: Present: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss (arrived 12:02pm)
Absent: Fehl, Gunn, Roehm

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Randy Hurst – Director of Operations & Maintenance, Steve Perrone – Director of Finance and Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

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Acting Chairman Shields entertained a motion to approve the following minutes:

- Board Meeting Minutes of January 31st, 2024
- Air Service/Marketing Committee Meeting Minutes of February 19th, 2024
- Projects/Finance Committee Meeting Minutes of February 19th, 2024

Commissioner Heinzmann moved to approve the minutes. Motion was seconded by Commissioner Jensen and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields
Nays: None

REPORT OF THE DIRECTOR OF AIRPORTS:

Mr. Olson reviewed his monthly report with the Board.

Mr. Olson discussed ATCT – Mine Grouting – Cost Contingency Plan and requested pre-approval to amend bid amounts for grout material up to 15% ahead of time.

Commissioner Krolicki moved to ATCT – Mine Grouting – Cost Contingency Plan as recommended by staff. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Mr. Olson requested approval of a Modification of Reimbursable Agreement with FAA for Control Tower Engineering Services in the amount of \$48,857.09.

Commissioner Jensen moved to approve the Modification of Reimbursable Agreement with FAA for Control Tower Engineering Services. Motion was seconded by Commissioner Weiss and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Mr. Olson requested approval of a proposal for Engineering Services for Storm Water Pollution Prevention Plan Update with SCS Engineers in the amount of \$19,905.

Commissioner Weiss moved to approve the proposal for Engineering Services for Storm Water Pollution Prevention Plan Update with SCS Engineers. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

REPORT OF THE DIRECTOR OF OPERATIONS & MAINTENANCE

Mr. Hurst reviewed his monthly report with the Board and updated on the status of construction projects.

Mr. Hurst discussed and requested approval of Expand West Apron – Change Order #6 in the amount of \$3,071.14.

Commissioner Heinzmann moved to approve Expand West Apron – Change Order #6. Commissioner Krantz seconded the motion and was carried on roll call vote.

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Mr. Hurst requested approval to purchase 2 F-350s and 2 F-450s for a total of \$306,154.00.

Commissioner Krantz moved to approve the purchase of 2 F-350s and 2 F-450s. Commissioner Jensen seconded the motion and was carried on roll call vote.

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Mr. Hurst requested approval to purchase a Mower in the amount of \$45,139.81

Commissioner Krolicki moved to approve the purchase of a Mower. Commissioner Jensen seconded the motion and was carried on roll call vote.

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

REPORT OF THE DIRECTOR OF FINANCE & ADMINISTRATION

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone presented the Financial Statements (January 2024) & Vouchers Payable.

Commissioner Heinzmann moved to approve the Financial Statements & Vouchers Payable. Motion was seconded by Commissioner Weiss and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Mr. Perrone discussed the discussed the RFP Process for MAAP's FY24 – FY26 Audit Services and recommended awarding to Lauterbach & Amen for the below fees:

- FY2024: \$26,000
- FY2025: \$27,170
- FY2026: \$28,395

Commissioner Weiss moved to approve Lauterbach & Amen for MAAP's FY24 – FY26 Audit Service pending reference checks. Motion was seconded by Commissioner Jensen and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

MARKETING / AIR SERVICE COMMITTEE:

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan discussed Digital Marketing Strategy – FY2025 and requested approval of Central States Media for a not-to-exceed amount of \$145,000.

Commissioner Heinzmann moved to approve Digital Marketing Strategy – FY2025. Motion was seconded by Commissioner Weiss and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

Ms. Bockhold-Sloan requested approval of the FY25 Q1 & Q2 Marketing Spend in the amount of \$72,762.

Commissioner Krantz moved to approve updates to the FY25 Q1 & Q2 Marketing Spend. Motion was seconded by Commissioner Weiss and carried on roll call vote:

Yeas: Heinzmann, Jensen, Krantz, Krolicki, Shields, Weiss
Nays: None

SAFETY & ZONING: No report.

REPORT OF THE ATTORNEY: No report.

OLD BUSINESS: None.

NEW BUSINESS: None.

MEETING OPEN TO THE PRESS:

There being no further business Acting Chairman Shields entertained a motion to adjourn the meeting. Commissioner Krantz moved. Motion was seconded by Commissioner Jensen and carried unanimously.

Approved:



Kevin Shields, Acting Chairman of the Board

